

POLICY
EDUCATION AND EVALUATION COMPONENTS
OF THE SAFE ENVIRONMENT PROGRAM
 Diocese of Dodge City
 (Revised November 15, 2004)

EMPLOYEE

Description: Anyone who receives a W-2 or 1099 from the diocese, parish or diocesan affiliate (e.g. Manna House or Crisis Center)

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| ▪ Attendance at Awareness Session | - Required (within six months of hire) |
| ▪ Background Check | - Required (done immediate to hire) |
| ▪ Completion of training bulletins | - Recommended |

VOLUNTEER

Description: Persons who do not receive a W-2 or 1099, but are doing service within the diocese, parish or a diocesan affiliate.

	<i>Attendance at Awareness Session</i>	<i>Background Check</i>	<i>Completion of Training Bulletins</i>
Does this volunteer have <u>regular/occasional/other</u> contact with minors?			
▪ Regular	Required	Required	Recommended
▪ Occasional (e.g. mission trip)	Highly Recommended	Required	Recommended
▪ Other	Encouraged	Optional	Recommended

INTERESTED PARISHIONER

Description: Member of a parish, but not an employee or volunteer

	<i>Attendance at Awareness Session</i>	<i>Background Check</i>	<i>Completion of Training Bulletins</i>
▪ Have Children < 18 years old	Recommended	Optional	Encouraged
▪ No Children <18 years old	Encouraged	Optional	Optional
▪ Other	Encouraged	Optional	Optional

(NOTE: Future program specifically for parents is being developed)

CLERGY

Description: Bishop, priest or deacon

	<i>Attendance at Awareness Session</i>	<i>Background Check</i>	<i>Completion of Training Bulletins</i>
▪ Active Clergy	Required	Required	Recommended
▪ Retired Clergy Helps in parishes &/or involved in activities involving regular contact with minors	Required	Required	Recommended
Do not help in parishes and not involved in activities	Encouraged	Required	Encouraged