HOW TO OBTAIN SACRAMENTAL RECORDS

Requesting a copy of a baptism certificate:

Preferably, you need to write to the parish where you were baptized, stating you need a copy of your baptism certificate **with notations**. In the letter also include your name and mailing address. It is helpful if you can also include the exact date of the baptism or a close estimate of the date. For example, if you know your were baptized soon after birth, then provide your birth date as a reference point for the parish to begin searching for the record.

Requesting a copy of a certificate of confirmation, eucharist or marriage:

Follow the same instructions in #1, except state you are requesting a copy of a certificate for confirmation, first eucharist or marriage. Again, if you can provide an exact or an approximate date of the celebration, that is helpful.

Parish Directory: Go to http://www.dcdiocese.org/parishes/parish-listing

Cost?

There is no cost for the certificate. If you wish to send an offering to help offset the cost of postage, it would be appreciated.

Requesting sacramental certificates from closed parishes:

To request a certificate from a parish that is closed, write to the appropriate parish which now has possession of the sacramental registers of the closed parish:

Beaver, St. Joseph – contact St. John the Evangelist, Hoisington.
Bucklin, St. George – contact Cathedral of Our Lady of Guadalupe, Dodge City.
Burdett, Holy Rosary – contact Sacred Heart Parish, Larned.
Dodge City, Our Lady of Guadalupe – contact Cathedral OLG, Dodge City.
Dodge City, Sacred Heart Cathedral – contact Cathedral OLG, Dodge City.
Dubuque, St. Catherine – contact St. John the Evangelist, Hoisington.
Great Bend, St. Patrick – contact Prince of Peach Parish, Great Bend.
Great Bend, St. Rose of Lima – contact Prince of Peace Parish, Great Bend.
Loretto, St. Mary, Help of Christians – (St. Joseph Parish, Liebenthal)
contact St. Michael, LaCrosse.
McCracken, St. Mary – contact St. Michael Parish, LaCrosse.
North Ellinwood, Sts. Peter and Paul – contact St. Joseph Parish, Ellinwood.
North Kinsley, Sts. Peter and Paul – contact St. Nicholas Parish, Kinsley.
St. Mary, St. Mary (Hodgeman County) – contact St. John the Baptist, Spearville.
Seward, St. Francis Xavier – contact St. John the Apostle, St. John
Windthorst, Immaculate Heart of Mary – contact St. John the Baptist, Spearville.

Contact information*:* If you would like more information about Sacramental Records in the Diocese of Dodge City, contact Sister Janice Grochowsky, CSJ, JCL, (620) 227-1527 or email jgrochowsky@dcdiocese.org.