

Catholic School Personnel and Volunteers School Year _____

Principal						School/City					
Teachers											
Pre School	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade						
5th Grade	6th Grade	7th Grade	8th Grade	Other							
Other Educators											
Computer	Library	Physical Education	Music/Band	Speech	Special Ed						

Place an asterisk * next to anyone who is employed by another entity (such as the local school district). Ask these persons to attend a PGC awareness session; give them a background consent form to complete; give them a copy of our Diocesan *Policy for the Protection of Children and Code of Conduct* ; have them sign and date a receipt of the *Policy and Code of Conduct* and keep a copy of the receipt in their personnel file, but notify us that a receipt has been signed.

Due _____

Other Educators					
Paraprofessionals	Classroom Aides	Art	Regular Subs	Regular Subs	Others
Paid Staff					
Office	Lunch Program	Custodians	Other	Other	
Other Paid Personnel					
Include coaches (sports, cheerleader, dance/drill team), bus drivers, other activities					

